



CLASSIFICATION: **Senior Information Systems Analyst (Sp)**
 (Permanent/Full-Time)
 Staff Information Systems Analyst (Sp)
 (May also be considered)

LOCATION: **OFFICE OF SYSTEMS INTEGRATION (OSI)**
 Statewide Automated Welfare System (SAWS) Project
 8745 Folsom Blvd., Suite 100
 Sacramento, CA 95826

(Free Parking Available)

SALARY: \$5,206 - \$6,327 Senior Information Systems Analyst
 \$4,732 - \$5,754 Staff Information Systems Analyst

Duties/Responsibilities:

Under the general direction of the Deputy Director, Statewide Automated Welfare System (SAWS) Project, the Statewide Interface Specialist is solely responsible for overseeing activities to establish a centralized management function for the highly complex area of statewide interfaces for the SAWS Project. The incumbent has independent responsibility for stakeholder management and coordination, cross-project communication and coordination, and participates in strategic planning and preparedness for the automation interface challenges facing the delivery of services and benefits to California's citizens. Some of the major activities include: interface project management, issue and risk management, interface coordination, interface requirements coordination, change management, and communications.

Desirable Qualifications:

- General knowledge of the SAWS Project vision, goals, objectives, and timelines.
- Knowledge of interface management.
- Knowledge of system development lifecycle phases and information technology environments.
- Knowledge of strategic and tactical planning methods.
- Knowledge of risk determination practices and risk mitigation strategies.
- Ability to create, coordinate, and track project schedules in order to meet target dates, technical and administrative requirements, and stay within scope and budget.



- Ability to balance and manage diverse interests and business needs while maintaining sound working relationships and successfully meeting customer and stakeholder expectations.
- Excellent analytical skills.
- Excellent communication skills (oral and written) and the ability to effectively present information to a wide variety of audiences.
- Understanding of the importance of good customer service and the necessity of effective communication to meet customers' business needs.

Who May Apply:

- State employees who are at or have lateral transfer eligibility to the Senior Information Systems Analyst (Specialist) or Staff Information Systems Analyst (Specialist) classification. (If applicable, please indicate your eligibility in box 12 of your application.)
- Persons who have list eligibility. (If applicable, please indicate your eligibility in box 12 of your application.)
- SROA/Surplus candidates are encouraged to apply. (If applicable, please indicate on your application that you are an SROA/Surplus candidate and attach a copy of your SROA/Surplus letter.)

Inquiries regarding this position may be directed to Toya Robinson at (916) 229-4407.

Please reference RPA# 06-045 on your application.

How to apply:

Submit a State of California application STD. 678.

Final Filing Date: January 6, 2006

Submit applications to:

Office of Systems Integration
SAWS Project
P.O. Box 138014
Sacramento, California 95813-138014
Attn: Toya Robinson, RPA 06-045